

**DAV INSTITUTIONS, WEST BENGAL ZONE**  
(Managed by DAV College Managing Committee, New Delhi - 110055)

DAV Institutions, West Bengal Zone require the following personnel for various schools under West Bengal Zone as per details given below: -

For Schools of					
<b>DAV Public/Model School : Madhukunda (WB-001), Purulia (WB-002), MTPS Mejia (WB-003), Durgapur (WB-004), HCL Rupnarainpur (WB-005), ECL-Pandaveswar (WB-006), ECL-Nimcha (WB-007), Raniganj (WB-008), Kanyapur-Asansol (WB-009), Midnapore (WB-010), IIT Kharagpur (WB-011), Dubrajpur (WB-013), Bankura (WB-014), Balurghat (WB-016), Barrackpore (WB-017), ECL-Jhanjra (WB-018), KSTP-Asansol (WB-020), Haldia (WB-021), STPS Santaldih (WB-022), Sankarpur (WB-023) &amp; Dhadka-Asansol (WB-024).</b>					
Post	PGT	TGT	PRT	Nursery /Bal Vatika / Pre-Primary Teacher: (Female candidates only)	Ministerial / Non Teaching Staff
<b>Subjects</b>	English, Physics, Chemistry, Mathematics, Biology, History, Geography, Political Science, Hindi, Bengali, Commerce, Economics, Computer Science, Psychology, Sociology, Home Science, Physical Education & Painting.	English, Science, Mathematics, Social Science, Hindi, Sanskrit, Bengali, Computer Science, Music, Dance, Painting, Physical Education, Library & Information Science.	English, Science, Mathematics, Social Science, Hindi, Sanskrit, Bengali, Computer Science, Music, Dance, Painting, Physical Education, Library & Information Science and Wellness Teacher/Counsellor.		LDC (Accounts), LDC (Administration), UDC, Assistant, Front Office Assistant/Receptionist, Nurse, Lab. Assistant (Physics, Chemistry, Biology & Computer Sc.), Library Assistant.
<b>Qualification</b>	Post Graduate with at least 50% marks from UGC recognized University and B.Ed. from NCTE recognized Colleges only. <b>Physical Education:</b> M.P.Ed. (only) from UGC recognized university. <b>Painting:</b> MFA / MVA from UGC recognized university.	Post Graduate / Graduate with at least 50% marks from UGC recognized university and B.Ed. from NCTE recognized Colleges only with CTET/STET. <b>Computer Science:</b> MCA/M.Sc./M. Tech./BCA/ B.Sc./B. Tech. (Computer Sc.) & B.Ed. from NCTE recognized Colleges only. <b>Music/Dance:</b> Post Graduate / Graduate in / with Music / Dance from a UGC recognized university. <b>Painting:</b> MFA/MVA/BFA / BVA from UGC recognized university. <b>Physical Education:</b> M.P.Ed./B.P.Ed. from UGC recognized university. <b>Library &amp; Information Sc.</b> M.L.I.S./B.L.I.S and proficient in working with Computer.	Post Graduate / Graduate with at least 50% marks from UGC recognized university and B.Ed. from NCTE approved Colleges only with CTET/STET. <b>Computer Science:</b> MCA/M.Sc./M.Tech./BCA/B.Sc./B. Tech. (Computer Sc.) & B.Ed. from NCTE recognized Colleges only. <b>Music/Dance:</b> Post Graduate / Graduate in/with Music from UGC recognized university. <b>Painting:</b> MFA/MVA/BFA/BVA from UGC recognized university. <b>Physical Education:</b> M.P.Ed./B.P.Ed from UGC recognized university. <b>Library &amp; Information Science:</b> M.L.I.S./B.L.I.S & proficient in working with Computer. <b>Wellness Teacher/Counsellor:</b> Post Graduate/Graduate in Psychology or Post Graduate in Child Development or Post Graduate/Graduate with Diploma in Career Guidance and Counselling.	Graduation (minimum 50% marks) from UGC recognized university with valid NTT (2 years) from a NCTE recognized institute. <b>OR</b> B.El.Ed. (4 years) <b>OR</b> D.El.Ed. (2 years) <b>OR</b> Graduates with JBT (Two years).	<b>LDC (Accounts):</b> M.Com./B.Com. from UGC recognized university with proficiency in Computer (MS Office & Tally) and excellent written & verbal communication skill in English preferably with 1 year working experience. <b>LDC (Administration):</b> M.Com./B.Com. from UGC recognized university with proficiency in Computer (MS Office) and excellent written & verbal communication skill in English preferably with 1 year working experience. <b>UDC:</b> M.Com./B.Com from UGC recognized university with proficiency in Computer (MS Office & Tally) excellent written & verbal communication skill in English with 3 years working experience. <b>Assistant:</b> M.Com./B.Com from UGC recognized university with knowledge of drafting, accounts, rules and regulation of education department (CBSE & State Govt.), conversant in use of accounting software like Tally, etc. with 05 years working experience. <b>Front Office Assistant/Receptionist:</b> Graduate from UGC recognized university with proficiency in Computer (MS Office) and excellent communication skills in English preferably with working experience. <b>Nurse:</b> B.Sc. Nursing & Midwifery (4 years) from institute recognized by INC <b>Or</b> 3½ years Diploma in GNM recognized by INC preferably with working experience. <b>Lab. Asstt. (Phy., Chem. &amp; Bio):</b> B.Sc. from UGC recognized university with proficiency in Computer (MS Office) preferably with working experience. <b>Lab. Asstt. (Computer Sc.):</b> B. Sc. with Computer Science / BCA from UGC recognized university preferably with working experience. <b>Library Assistant:</b> Diploma in Library & Information Science from UGC recognized university. He / She must also be proficient in working with computer.
<b>Experience</b>	Atleast 5 years of teaching experience in senior secondary classes (XI & XII) in CBSE/ICSE affiliated/Govt./Govt. aided school.	Atleast 3 years of teaching experience in secondary classes (VI-X) in CBSE/ICSE affiliated Govt./Govt. aided school.	Atleast 3 years of teaching experience in primary classes (I-V) in CBSE/ICSE affiliated schools. <b>For Librarian</b> atleast 3 years working experience in CBSE/ICSE affiliated school. <b>For Wellness Teacher/Counsellor:</b> Atleast 2 years working experience in CBSE/ICSE affiliated school.	Atleast 2 years of teaching experience in Nursery/Bal Vatika/Pre-primary classes.	<b>Note:</b> (1) Proficiency in written & verbal communication in English and ICT skills is a must for all the posts. (2) Contractual appointments of teachers may also be considered without CTET/STET. (3) Salary as per 7 <sup>th</sup> Pay Commission as applicable in the concerned school for Regular appointments only. (4) Candidates above 35 years of age as on 31.12.2025 should not apply. However, relaxation in age upto maximum 5-7 years may be given to the candidates having experience of teaching/working in an affiliated CBSE/ICSE/Govt./Govt. aided schools. (5) Accomplishment in co-curricular activities shall be given preference.

**Regional Officer**  
**DAV Institutions, West Bengal Zone**