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ADVERTISEMENT FOR TWO (02) POSITIONS OF PROJECT COMPUTER PROGRAMMER (ON CONTRACT)

Indian Institute of Science Education and Research (IISER) Kolkata, invites applications from Indian nationals for the two contractual project positions in the following project:

Project Title: Augmenting Enterprise Resource Planning (ERP) system of IISER Kolkata by developing administrative software modules in-house

Project PI: The Chairperson, ERP Committee, IISER Kolkata

Project Objectives: Current ERP system of IISER Kolkata primarily consists of Academic Modules that have been developed in-house by employing open-source software. However, it currently lacks some key Administrative Modules such as (i) Finance and Accounts, (ii) Purchase and Stores, (iii) Payroll and HR, and other administrative modules.

The primary objective of this project is to develop different Administrative Modules in-house in a phased manner for augmenting the ERP system of IISER Kolkata.

Tentative Timeline:

● **First year**: Develop requisite software for a part of "Finance and Accounts" module, a part of "Purchase and Stores" and a part of HR module so that Reimbursement and Bill submission and tracking component can be made operational for all users.

● **Second Year**: Develop requisite software for the remaining part of "Finance and Accounts" module, remaining part of "Purchase and Stores" module and a part of the "Payroll and HR" module. These newly developed software modules will be made operational for all users.

● **Third Year**: Develop the remaining part of the "Payroll and HR" module and any pending part of the "Finance and Accounts" and "Purchase and Stores" modules.

The positions and the eligibility criteria are given below:

Project Computer Programmer (Contractual in project mode)

No. of Positions: 2

1. **Essential Qualifications and Experience:**

   A.   Educational qualifications: BCA/MCA/B.Tech/B.E/M.E./M. Tech in Computer Science with first division from a recognized university/institution.
   B.   Proficient in programming: Python, Django Web framework, API, JQuery, and knowledge in Bootstrap, MySQL or any other SQL Database.
   C.   At least one year of working experience in computer programming jobs at a Government / Govt. Registered reputed organization. Working experience in an ERP system is preferred. Knowledge of basic accounting would be considered as an added experience

2. **Nature of Job**: Primarily software development and related user support for the Institute ERP system which is being developed and is envisaged to have multiple different modules. Additional responsibilities may be assigned.

3. **Working Days**: 05 days a week (Presence may be required on weekends as per need basis)

4. **Maximum Age**: 40 years.

5. **Remuneration:** ₹ 35,000 - 55,000/- per month (consolidated). Based on experience and qualifications, an appropriate remuneration would be offered as per the institute norms.

6. **Duration of Contract**: These project positions are purely temporary and co-terminus with the project and are initially for a maximum period of 11 months. Depending on the progress and requirements, these positions may be renewed.

How to apply:

Interested candidates, who fulfill the above criteria, should send their CV to **erp.data@iiserkol.ac.in** with the following documents arranged chronologically:
   ● CV with Photograph
   ● Age proof (Madhyamik or equivalent admit card)
   ● Educational qualifications all mark-sheet starting from lowest to highest order basis original scan copy must be submitted
   ● Work experience certificate
   ● Address proof (Voter/Aadhar card/Passport etc.)

   Last date for sending the application by email: 10 February 2025

General Terms and Conditions:

1. Mere fulfilling minimum qualification will not entitle a candidate for being called for a test/interview. The applications will be screened by a committee and candidates found eligible as per criteria will be called for a test/interview. The decision of the Competent Authority will be final in this respect. No correspondence will be entertained from candidates regarding the interview and reasons for not being called for the interview.

2. Certificate in support of experience should be in proper format i.e. it should be on the organization's letterhead, bear the date of issue, specific period of work, name and designation of the issuing authority along with his signature.

3. Interested candidates may also in their own interest ensure that they fulfill the eligibility conditions. Ineligible candidates will not be allowed to appear for an interview. Verification of documents will be done before the interview.

4. For the above post candidates should not have completed the age of 40 years. Age limits shall be reckoned as on the closing date of receipt of applications.

5. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the post.

6. No TA / DA will be paid for attending the test/interview and no TA/DA shall be admissible for joining the assignment.

7. The position is purely temporary and co-terminus with the project and is initially for a maximum period of 11 months.

8. The selected individual may from time to time be assigned to perform any other duties commensurate with their qualifications, by the Director, IISER Kolkata.

9. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the concerned office shall be final.

10. The Institute will verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated.

11. Institute reserves the right to terminate the services in case he/she is unable to perform his/her duty to the satisfaction or at any time with one month's notice.

12. The Institute reserves the right to:
   (a) Fix, modify or revise the eligibility conditions, age and selection criteria as per its requirements, at any time.
   (b) In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the office reserves the right to modify, withdraw or cancel any communication made to the Applicants.
   (c) Place a reasonable limit on the total number of candidates to be called for the Interview.
   (d) Accept or reject any application without assigning any reason.

13. All communications will be done through email or published on the website.

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